How to Get a Prevailing Wage for an H-1B Application Using CUPA-HR’s DataOnDemand Tool
A CUPA-HR Research Tutorial

Does your institution hire faculty, professionals or postdocs who are foreign nationals? If so, you can speed up your H-1B visa application process by using CUPA-HR’s DataOnDemand tool to obtain a prevailing wage determination (the first step in filing an H-1B visa).

Here, we show you an example of how to find the prevailing wage for a tenure-track assistant professor in mathematics in the New York, New York Metropolitan Statistical Area.

**Step 1:** Log in to [Surveys Online](#), hover over “DataOnDemand,” and click on “Comparison Groups.”

**Step 2:** On the “Comparison Groups” page, click on “New Group Wizard.”
Step 3: Click the plus sign to expand the “Other Classifications” section. In the “Metropolitan Statistical Area” section, choose “NY-New York” and click the “Search” tab on the bottom.

Step 4: 105 institutions were found from Step 3. Name this group of institutions “New York, NY MSA” and click on “Save Comparison Group.”
Step 5: Hover over the “DataOnDemand” tab on the top and click on “Survey Reports.” In the “Four-Year Faculty Survey” section, click on “Prevailing Wage Report.”
Step 6: In the Comparison Group 1 dropdown list, choose the comparison group “New York, NY MSA” that you just created. In the “Rank” dropdown, choose “Assistant Professor (include New).” Choose year “2017-18;” tenure type “Tenured/Tenure Track;” discipline “27.01 Mathematics;” and click “Go to Report.”

Note: CUPA-HR faculty disciplines are organized by CIP (Classification of Instructional Programs) codes developed by the U.S. Department of Education.
Step 7: Your report will be ready in a few seconds! The report shows the weighted mean and median salary as well as the list of institutions that provided data for this position. You can save this report output as a .pdf file, print it and include it as a supporting document in connection with the H-1B application.

Questions about DataOnDemand and the Prevailing Wage Report? Send us an email at research@cupahr.org.

Note: You may be requested to provide documentation for how CUPA-HR’s surveys meet DOL guidelines. This documentation is provided under the Downloads tab in DataOnDemand.

About CUPA-HR Research
As a nationally recognized and independent authoritative source for salaries in higher education, CUPA-HR has been conducting salary surveys for more than 50 years. The positions we survey were created and reviewed by higher education human resource and institutional research professionals and reflect a wide range of typical positions unique to higher education. These surveys are conducted annually on administrators, professionals, staff, and faculty, with approximately 1,300 institutions participating each year. Postdoctoral positions are also covered in the Faculty survey. The survey methodology employed by CUPA-HR meets all the criteria set forth by Department of Labor regulations.¹