



How to Get a Prevailing Wage for an H-1B Application Using CUPA-HR's DataOnDemand Tool

A CUPA-HR Research Tutorial

Does your institution hire faculty, professionals or postdocs who are foreign nationals? If so, you can speed up your H-1B visa application process by using CUPA-HR's [DataOnDemand](#) tool to obtain a prevailing wage determination (the first step in filing an H-1B visa).

Here, we show you an example of how to find the prevailing wage for a tenure-track assistant professor in mathematics in the New York, New York Metropolitan Statistical Area.

Step 1: Log in to [Surveys Online](#), hover over "DataOnDemand," and click on "Comparison Groups."

Step 2: On the "Comparison Groups" page, click on "New Group Wizard."

Comparison Groups

A **Comparison Group** is a set of **Institutions** that you are interested in.

New Group Wizard

New Group from Scratch

Combine Groups

New Set of Groups

Search Groups

Manage Folders

Step 3: Click the plus sign to expand the “Other Classifications” section. In the “Metropolitan Statistical Area” section, choose “NY-New York” and click the “Search” tab on the bottom.

METROPOLITAN STATISTICAL AREA

- NY-Glens Falls
- NY-Jamestown
- NY-Nassau-Suffolk
- NY-New York**

NCAA DIV

- (Unspecified)
- 1A
- 1AA
- 1AAA

ENTITY TYPE

- (Unspecified)
- Single Unit Institution
- Institution within a system
- System Office

Search [Reset Wizard](#)

Step 4: 105 institutions were found from Step 3. Name this group of institutions “New York, NY MSA” and click on “Save Comparison Group.”

SAVE

NAME

New York, NY MSA

SELECTION CRITERIA DESCRIPTION

Institutions in NY-New York MSA

Print **Save Comparison Group**

Step 5: Hover over the “DataOnDemand” tab on the top and click on “Survey Reports.” In the “Four-Year Faculty Survey” section, click on “Prevailing Wage Report.”

- **Four-Year Faculty Survey**
 - [Review discipline descriptions for tenure/tenure track and non-tenure track 4-year faculty](#)
 - 2018 Four-Year Faculty DOD subscriptions **expire** January 31, 2019
 - [Age Demographic Report](#)
 - [Ethnicity Demographic Report](#)
 - [Gender Demographic Report](#)
 - [Years in Rank Demographic Report](#)
 - [Multi-Discipline Report](#)
 - [2-Digit Multi-Discipline Report](#)
 - [Single-Discipline Report -New](#)
 - [Single Discipline Report, Expanded \(2-, 4-, 6-digit\)](#)
 - [Single-Discipline Report](#)
 - [Department Head Report](#)
 - [Department Head Report \(2014-15 only\)](#)
 - [2-Digit Trend Report](#)
 - [6-Digit Multi-Discipline Report \(Tenured/Tenure Track\)](#)
 - [Paid by the Course Report \(2014-15 only\)](#)
 - [Paid by the Course Report \(2016-17 only\)](#)
 - [Rank Order of Disciplines by Salary within Faculty Rank](#)
 - [2-Digit Index Report](#)
 - [4-Digit Index Report](#)
 - [Prevailing Wage Report](#) 
 - [Annual Tables: 2 Digit CIP](#)
 - [Annual Tables: 2 Digit CIP by Demographic](#)
 - [Annual Tables: 2 Digit CIP by Affiliation](#)
 - [Annual Tables: 2 Digit CIP by Classification](#)
 - [Annual Tables: 4 Digit CIP by Tenure Status](#)
 - [Annual Tables: 4 Digit CIP by Affiliation](#)
 - [Annual Tables: 4 Digit CIP by Classification](#)

Step 6: In the Comparison Group 1 dropdown list, choose the comparison group “New York, NY MSA” that you just created. In the “Rank” dropdown, choose “Assistant Professor (include New).” Choose year “2017-18;” tenure type “Tenured/Tenure Track;” discipline “27.01 Mathematics;” and click “Go to Report.”

Note: CUPA-HR faculty disciplines are organized by CIP (Classification of Instructional Programs) codes developed by the [U.S. Department of Education](#).

Four-Year Faculty Survey: Prevailing Wage Report

REPORT PARAMETERS

COMPARISON GROUP 1
New York, NY MSA

COMPARISON GROUP 2

RANK
Assistant Professor (incl New)

YEAR
2017-18

OUTPUT FORMAT
HTML (Standard Web Page)

TENURE
Tenured/Tenure Track

DISCIPLINE
27.01 Mathematics

Go to Report

Step 7: Your report will be ready in a few seconds! The report shows the weighted mean and median salary as well as the list of institutions that provided data for this position. You can save this report output as a .pdf file, print it and include it as a supporting document in connection with the H-1B application.

Position

[27.01] Mathematics

Mathematics-General and Other, Algebra and Number Theory, Analysis and Functional Analysis, Geometry/Geometric Analysis, Topology and Foundations

Level

Assistant Professor (incl New)

Tenure

Tenured/Tenure Track

Comparison Group

New York, NY MSA

If the data are unbalanced, the weighted arithmetic mean will not display.

Statistics

Weighted Arithmetic Mean, Salary	\$68,894
Unweighted Arithmetic Mean, Salary	\$68,608
Unweighted Arithmetic Median, Salary	\$68,235
Number of Incumbents	15
Number of Institutions	6

Questions about DataOnDemand and the *Prevailing Wage Report*? Send us an email at research@cupahr.org.

Note: You may be requested to provide documentation for how CUPA-HR's surveys meet DOL guidelines. This documentation is provided under the Downloads tab in DataOnDemand.

About CUPA-HR Research

As a nationally recognized and independent authoritative source for salaries in higher education, CUPA-HR has been conducting salary surveys for more than 50 years. The positions we survey were created and reviewed by higher education human resource and institutional research professionals and reflect a wide range of typical positions unique to higher education. These surveys are conducted annually on administrators, professionals, staff, and faculty, with approximately 1,300 institutions participating each year. Postdoctoral positions are also covered in the Faculty survey. The survey methodology employed by CUPA-HR meets all the criteria set forth by Department of Labor regulations.¹

¹ [Prevailing Wage Determination Policy Guidance: Nonagricultural Immigration Programs](#). (2009, November). U.S Department of Labor Employment and Training Administration.