Sample Chapter Evaluation

1. What program length do you prefer? Circle one.  
   
   Half day  One full day  One and a half days
   
   Other:
   
   Comments?

2. What program content do you prefer? Circle all that apply.  
   
   Open forum discussion  Keynote presentation  Presentations on specific topics
   
   Panel discussion  Roundtable discussion  Other:
   
   Comments?

3. Indicate your institution’s type. Circle one.  
   
   Community College  Two-year College  Public College or University
   
   Private College or University  Technical Institute  University System Office
   
   Other:

4. What topics would you like to see covered at chapter meetings?  
   
   Customer Service  Time Management  Project Management
   
   Special Events  Benefits Enrollment  Ethics
   
   Other:

5. Are there presenters you would like to recommend?

6. Do you know any other institutions or individuals who may be interested in attending chapter events?
7. Are you interested in volunteering with the chapter or becoming a chapter officer? Please specify if you have volunteer role preferences.

8. Please rate the 10 a.m. presentation on a scale of 1-5 (1 being lowest score, 5 being highest). List any comments or feedback:

9. Please rate the 11 a.m. panel discussion on a scale of 1-5. List any comments or feedback:

10. Do you have recommendations for future meeting locations? Might your campus be willing to host a future chapter event?

11. Questions or comments on chapter membership. If you are not a member of the chapter, can you share your reasons for not becoming a member?

12. Other comments about today’s events.

13. Are there any committees you would like to see the chapter form? Would you be interested in participating in our existing legislative or membership committee?

14. Additional comments, ideas, questions, concerns:

Optional Information, please include if interested in volunteering or hosting a future event:

Name: 
Phone: 

Title: 
E-mail: 

Institution: