

HR Continuing Education Programs

HR Certificate Institute (HRCI)

Source: www.HRCI.org

Continuing Education Provider Program

The Continuing Education Provider Program is for organizations that offer multiple HR-related continuing education activities per year. Continuing Education Providers are awarded a contract in which all qualified HR activities that are submitted to us are pre-approved for recertification credit. You can continue Approved Provider status when you renew your contract.

To become an Continuing Education Provider, you need to

- appoint a paid administrator as your contact
- open your activities to the public
- sign a one-year contract
- pay \$350 USD, which includes a nonrefundable application fee of \$100 USD
- successfully complete monitor status

BENEFITS OF THE PRE-APPROVED PROGRAMS

Obtaining pre-approved status for your organization lets you market your continuing education activities to thousands of certified HR professionals who must earn recertification credits to stay certified.

When HRCI pre-approves your activities, they add your organization's name to their online Continuing Education Provider Listing and complete information about these activities to their Searchable Directory of Pre-Approved Activities. Their certified HR professionals use them to find ways to earn recertification credits.

To contact HRCI:

1-866-898-4724 (U.S. Toll Free)

info@hrci.org

Society for Human Resource Management (SHRM)

Source www.SHRM.org

RECERTIFICATION PROVIDER PROGRAM

SHRM has established the SHRM Recertification Provider Program to give organizations that offer education, training and/or other HR-related Competency and Knowledge programming the opportunity to award PDCs, without pre-approval by SHRM, during a 2-year period.

Key benefits to being a SHRM Recertification Provider include being able to:

- Award PDCs for individual HR programs, without pre-approval from SHRM, during a 2-year SHRM Recertification Provider status period.
- Publicize itself as a SHRM Recertification Provider.
- Use the SHRM Recertification Provider seal on materials.
- Include program offerings in a searchable database.
- Be listed in a directory of SHRM Recertification Providers.

In addition, being identified as a SHRM Recertification Provider eliminates the guesswork for credential-holders, who will know by your status that your program qualifies for recertification credits. Qualified activities may include conferences, college/university courses, seminars, videoconferences, webcasts, audiocasts, podcasts, e-learning, and other programs.

Qualifications

Applicants for SHRM Recertification Provider status must meet the following qualifications, which ensure that sound learning principles are incorporated into program offerings:

1. Provider must designate a contact person who will be responsible for entering relevant educational activities into the online SHRM program database.
2. Provider must have the resources, facilities and administrative support to effectively deliver HR-related Competency and/or Knowledge programming.
3. Provider must offer appropriate high-quality programming, developed and presented by appropriate subject matter experts.
4. Programming should address the HR Competencies and/or Knowledge Domains needed for effective job performance, as outlined in the SHRM BoCK.
5. Each program offering must describe both learning objectives and Competencies/Knowledge areas to be taught, with specific references to the SHRM BoCK.
6. Each presenter/instructor/speaker must have proven expertise in the field and the ability to facilitate learning.
7. Provider must have a participant evaluation process in place and utilize feedback to ensure continuous improvement in program content and quality.
8. Provider must have been in operation for at least one year.
9. Provider must have offered training in HR Competencies and/or Knowledge Domains for at least one year.
10. Fee of \$500 for two years. (Includes \$100 nonrefundable application processing fee.)

To contact SHRM:

800.283.7476, ext. 6250

recertificationprovider@shrm.org